

NORTH READING PUBLIC SCHOOLS



REQUEST FOR PROPOSALS INSTRUMENT MUSICAL EQUIPMENT RENTAL AND REPAIR SERVICES

The North Reading Public Schools invite sealed proposals for instrument musical equipment (winds, percussion, and strings) rental and repair services for the period April 1, 2017 – June 30, 2018. There will be an option for the School Department to renew the agreement for up to two (2) years, extending the agreement through June 30, 2020. The option to renew is solely at the School Departments discretion. Copies of the proposal requirements are available at the Business Office located at 189 Park Street, North Reading, MA 01864, beginning Monday, January 30, 2017 at 8:00 a.m.

Written proposals are due to the Business Office on Wednesday, February 22, 2017 at 10:00 A.M. Pricing and Non-Pricing proposals should be placed in separated sealed envelopes and must be clearly labeled. The Pricing Proposal should be clearly labeled **School Musical Instrument Rental RFP Pricing Proposal** and the Non-Pricing Proposal should be labeled **School Musical Instrument Rental RFP Non-Pricing Proposal**. The North Reading Public Schools reserves the right to reject any or all bids, or to accept any parts thereof which it considers most advantageous to the North Reading Public Schools.

Michael Connelly
Director of Finance and Operations
North Reading Public Schools

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